

# REQUEST FOR RECONSIDERATION OF ACC LS MATERIALS

(to be completed by Library Patron)

- Complete all of the following information concerning the Library collection material.
- Then, return the completed form to the Head Librarian.
- Use back of form or attach extra sheets if desired.

<b>This is a request to</b>		<input type="checkbox"/> remove something from the Library collection. <input type="checkbox"/> add something to the Library collection
1. Title:	2. Author/Producer:	
3. Publisher/Distributor:	4. Call Number:	
5. Format (book, DVD, etc.):	6. Campus Location:	
7. Are you currently associated with Austin Community College? If so, please describe your affiliation.		
8. Do you represent an organization? If so please identify.		
9. Have you read, seen or heard this material in its entirety? If not, which parts did you read or view?		
10. Have you read reviews of this item? Where did you find the reviews? Were the reviews favorable or not?		
11. What about this material do you object to or recommend? (Please be specific. If printed material, please cite pages.)		
Name:	<b><i>Note to Library Patron:</i></b>  Your concern is appreciated. Your request will be referred to the Materials Review Committee, and you will receive a written response informing you of its decision as soon as possible. The material in question will remain on the shelves during the review process.  <i>Please return completed form to:</i>	
Signature:		
ACC ID Number:		
Address:          (Include: number, street, city, state, and zip code)		
Date:		
Telephone:	Head Librarian:	ACC Library: